

FILED
MAR 03 2014
CITY CLERK

RESOLUTION NO. 8, 2014

BE IT RESOLVED BY THE COMMON COUNCIL OF THE CITY OF TERRE HAUTE, INDIANA:

WHEREAS, There are insufficient funds in a certain account of the Engineering Non-Reverting budget to meet current and anticipated expenditures within said Department, and,

WHEREAS, There are surplus funds in another account of the same budget, said Accounts being within the appropriation heretofore made for the use of said Department.

BE IT THEREFORE RESOLVED: That the following transfer be made in the Accounts heretofore appropriated for the use of said Department:

FROM: #0292-0042-04-444.010	TO: #0292-0042-02-422.010
Purchase of Equipment \$20.00	Gasoline \$20.00
Total \$20.00	\$20.00

Introduced by: Robert All Robert All, Councilman

Passed in open Council this 13th day of March, 2014.

Amy Auler Amy Auler, President

ATTEST: Charles P. Hanley Charles P. Hanley, City Clerk

Presented by me to the Mayor this 17th day of March, 2014.

Charles P. Hanley Charles P. Hanley, City Clerk

Approved by me, the Mayor, this 17th day of MARCH, 2014.

Duke A. Bennett Duke A. Bennett, Mayor

ATTEST: Charles P. Hanley Charles P. Hanley, City Clerk

**DEPARTMENT
OF
ENGINEERING**



Memo

To: Mayor Bennett

From: Sally Roetker – Project Coordinator, Engineering

CC: Chou-il Lee - City Legal
Jackie Loeb - Assistant City Controller
Chuck Ennis – City Engineer
Traci Wells - City Legal
Robert All - City Council

Date: February 20, 2014

Re: Request for Transfer of Budgeted Funds between two major classifications

The Department of Engineering is requesting a transfer of budgeted funds within the Engineering Non-Reverting Fund from Purchase of Equipment to Gasoline to correct the negative dollar amount in the Gasoline account line which was caused from the Hedge Fee withdraw from December 2013.

Please see the attached Request for Transfer.

If you have any questions please contact me.

Thank you.

RECEIVED

FEB 21 2014

CITY LEGAL

REQUEST FOR TRANSFER OF BUDGETED FUNDS

(For Approval by Mayor, Controller, and City Council)

This form is to be used when the requested transfer is between two major classifications.

DEPARTMENT or FUND: ENGINEERING NON-REVERTING

DATE: 2-19-14

	<u>Account #</u>	<u>Account Name</u>	<u>Amount</u>
FROM:	<u>0292-0042-04-444.010</u>	<u>PURCHASE OF EQUIPMENT</u>	<u>\$ 20.00</u>
TO:	<u>0292-0042-02-422.010</u>	<u>GASOLINE</u>	<u>\$ 20.00</u>
FROM:	_____	_____	\$ _____
TO:	_____	_____	\$ _____
FROM:	_____	_____	\$ _____
TO:	_____	_____	\$ _____
FROM:	_____	_____	\$ _____
TO:	_____	_____	\$ _____

Total Amount to Be Transferred \$ 20.00

Department Head Approval: [Signature] Date: 2/21/14
(Forward to Mayor) Signature

Mayoral Approval: [Signature] Date: 2-21-14
(Forward to Controller) Signature

Controller Approval: _____ Date: _____
(Forward to the Legal Department)

Received by Legal: _____ Resolution # 8
Date

DEPARTMENT HEAD: Please attach a memorandum briefly detailing the need for this resolution. Such information should include the specific services or products you intend to purchase and the reason you have surplus funds in the specified accounts.